

April 5, 2011 Lanesboro Council Meeting Minutes

Pledge of Allegiance

Roll Call: D. Boughton, R. Dilello, J. Fissel, T. Glover, D. Glidden, D. Rockwell, C. Wilkes

Absent: Colleen Wilkes (family emergency)

Also in attendance: Secretary/Treasurer Gail Hanrahan, Mayor Chris Maby, Chief Jon Record

1. Action on March 1, 2011 meeting minutes. Motion by Regina, 2nd by David to approve as presented. Unanimously approved.
2. Correspondence and Resolutions:
 - a. From Chris Maby – copy of letter sent to SVFD Chief Hennessey. Issue has been resolved.
 - b. Todd – need to develop resolution for time constraint on public involvement. Typically, it is 3 minutes for public comment, and 5 minutes for public input, both per speaker. Motion by Jason, 2nd by Regina to pass resolution with time limits as discussed.
3. Visitors requesting time on the agenda:
 - a. Kathy Ragard – introduced herself, is running for District Justice. Has worked for DA's office for the last 14 years.
 - b. Alice Rockwell – concerned about runoff behind houses paralleling Main St. Todd stated that she should speak to her neighbors and that Lanesboro cannot participate in doing work that is outside of the right-of-way.
 - c. Jerry Gow – also has a drainage problem. In heavy rains, water runs down a driveway several houses upstream, running along and on Viaduct St before entering a drainage inlet. His adjoining neighbor has a pipe which is also draining onto the road. All of this water is running into a recently deepened ditch which ends at his driveway, and is ruining the end of his driveway. Todd will contact PennDOT and have them contact Jerry about his problem
 - d. Alice Deutsch – made a presentation regarding a corridor management plan for the Viaduct Valley Scenic Byway. She is looking for a donation to support the management plan. \$500 is the amount requested, with a pledge for 2012 being acceptable.
4. Public input (maximum 5 minutes per speaker):
5. COG report:
6. Police report:
 - a. Discussion of shifting of police academy funds to payroll
 - b. 59.5 hours, including 1 court, 7.5 in Thompsen
 - c. 4 incidents

- d. 10 traffic citations
- e. 16 traffic warnings
- f. 6 properties posted for delinquent municipal accounts
- g. Noted that the radios will need to be reprogrammed for narrow band by 2013. Todd noted that the 3 boroughs and the fire department will be doing this together to get a better price.
- h. Need to get firearms certified for a cost of \$196.41 for everything. Motion by Jason, 2nd by David. Unanimously approved.
- i. Miscellaneous expenses discussed (stamps, wiper blades, etc.)
- j. Provided resume of Jim Smith for potential employment as a police officer. Currently working for Montrose and Clifford.
- k. Motion by Dan, 2nd by David to advertise for a police officer, and to transfer the academy training line item to police payroll. Unanimously approved on a roll call vote.

7. Streets committee:

- a. Discussion of Jefferson Street Paving by B&S – Vinnie Pollichek was invited to the meeting to discuss the planned improvements, but did not show up. *Note: Following the meeting, Chris was contacted by Vinnie. Vinnie stated that Tim Smith had reviewed the layout and that they were coordinating with a paving contractor. Chris informed Vinnie that the sidewalk (discussed below) will not be built. Vinnie stated their intent was to start construction at the joint where the intersection reconstruction from a few years ago ended. Chris suggested to him that although it was not in the agreement, they will need to widen the road to remain slightly to match the 20' width and that there is also a pothole developing which they may want to sawcut out and repair. Vinnie will discuss it with Tim and get back to Chris.*
- b. New sidewalk at the end of Jefferson St – Chris checked with PennDOT liaison Ed Sumski, who stated that the curbing/sidewalk cannot be paid for with liquid fuels \$\$ excepting ADA compliance (at the intersection). After discussion, council decided to wait on doing any sidewalk work at this location.
- c. Curb / sidewalk cleanup day – PennDOT has a contract to clean curb to curb once a year. Todd suggested that May 21 be designated as Sidewalk Cleanup Day. Residents will be encouraged to push dirt away from curblines and sweep off sidewalks. Lanesboro will then pick up the material on the roadway.
- d. Todd noted there was no status change in the PennDOT project.

8. Parks & recreation committee:

- a. Todd & Chris will be working submitting a DCNR grant this month
- b. Park cleanup day/s – David suggested that the cleanup which started last fall be continued, prior to the spring growth. Weekend of May 7 planned for Luciana Park.
- c. Viaduct Ultramarathon will be here July 7th through the 10th.
- d. Jason will look into use of a tiller for remixing the mulch at the Community Playground. *Note: After the meeting, Chris found a business in Binghamton which*

uses ground rubber for playground mulch. He will bring a quote from them to the next meeting.

9. Sewer / Refuse committee:

- a. Camera survey with written report - Chris solicited RFP's from three companies:
 - i. Jones Specialty Services Group (Corbettsville NY) - \$1,600 per day, 3 day estimate to complete
 - ii. Jamko Industrial Services (Lyons NY) - \$2,650 per day, 3 to 4 days to complete
 - iii. Roto-Rooter (Binghamton area) – \$1.25 per foot (\$10,500) no time estimate

After discussion, motion by Jason, 2nd by Dale to authorize Jones to do the work, with a Not-To-Exceed amount \$4,800. Unanimously approved on roll call vote.

- b. Sewer leak in Rigo / Smith lateral – Letter to be to the property owners indicating that if the problem is not rectified, Lanesboro will be forced to turn off their water until such time the repairs are made.
- c. Tri-Boro meeting – Todd & Chris met with their board. There is some potential interest in purchasing the sewer. If sold, Lanesboro would want the following built into the agreement:
 - i. Lanesboro's rates will not be raised until such time that Susquehanna's and Oakland's match ours, and then all rates would need to be raised an equal amount.
 - ii. Lanesboro would have a voting seat on the Tri-Boro board.

10. Community Center & Website:

- a. \$300 in rentals this month
- b. Amanda is attending a website development seminar.
- c. David fixed the coffee maker - thank you.
- d. Jason put up the paper towel dispensers.
- e. Todd – price list distributed for carts which would hold tables and chairs. Motion by Jason to purchase cart for folding chairs (2 trucks) and tables (1 truck), 2nd by Regina. Unanimously approved.
- f. Dumpster – Todd spoke with Joe's, waiting on callback. New dumpsters are \$400. He is looking into other options.

11. Bill review: no bills for review at this time.

12. Old Business:

- a. Approval of the Zoning and Roadway Infrastructure Ordinances – Motion by Jason, 2nd by Regina to approve zoning ordinance. Unanimously approved on roll call vote.

Motion by Jason, 2nd by David to approve infrastructure ordinance. Unanimously approved on roll call vote.

- b. Review of the Adams Cable Ordinance – Todd read a letter from Adams through Myron. The franchise fee was removed in 1994. No further action is planned.
- c. Approval of the Curfew Ordinance – Motion by Dan, 2nd by Jason to approve the ordinance. Unanimously approved on roll call vote.
- d. Creation of a Zoning Board – must include at least one non-elected official. Motion by Jason, 2nd by Dale to advertise. Unanimously approved.
- e. Discussion with PennDOT regarding a uniform speed limit in Lanesboro – Chris stated that he has not had a reply to his request, will forward as soon as he hears back.

13. Ordinance review:

- a. Revisions to garbage / sewer ordinance – changes discussed and included;
 - i. All accounts in arrears would be required to pay the current monthly bill, plus a minimum of one month of the past due amount.
 - ii. Any missed payment results in automatic 10-day posting. After 10 days, the water will be shut off.
 - iii. If water is shut off, the account must be paid in full.

Motion by Jason, 2nd by Dan to advertise as presented. Unanimously approved on roll call vote.

- b. Additional existing ordinances reviewed: tabled until next month.

14. New Business:

- a. Todd – 2010 census shows a loss of 88 residents. Gail and Chris will work on this and provide update as progress occurs.
- b. Motion by Dale, 2nd by Regina to provide Tiny Tutz a key to the Community Center for evacuation purposes. Unanimously approved, with Jason abstaining.
- c. Review of municipal billing delinquent accounts:
 - i. Accounts (7 total) not being billed - \$4,245.75. These are residents no longer being provided services, or are garbage only.
 - ii. Account “1” - \$1,022 in garbage / sewer, with \$192.60 in service charges. This account will be notified they need to pay more on the past due.
 - iii. Account “2” - \$400 in garbage / sewer, with \$50.30 in service charges. This is through March, after a \$270 payment.
 - iv. Account “3” – paid 8 months, still owe \$242.40 in service charges , are now once again 3 months past due. Notice to be posted.

- v. Account "4" - \$2,017 in garbage / sewer, with \$301.20 in service charge. Just paid \$200 towards this amount. Asked if they could possibly pay \$300 next month. Account to be process based on ordinance protocol previously established.
 - vi. Account "5" - \$3,575 in garbage / sewer, with \$978.80. These costs are through December (add \$114/month for 2011). This has been posted, with the water likely to be shut off.
 - vii. Account "6" - \$924 in garbage / sewer for 2009/2010, with \$28.10 in service charges. This account is paying \$100 /month (total) for the delinquent account and staying current. This account will be paying more toward delinquent.
 - viii. Account "7" – close to \$3,000, with no payments. Water being shut off next week.
 - ix. Account "8" – balance is \$1,500. Owner was provided a detailed breakdown. Owner sent another letter with a \$370 payment. Letter stated that \$70 was for current bill, remainder what she believes the overdue amount is. Per our records, 2008 amount is \$794, 2009 amount is \$456, 2010 amount is \$97, and 2011 is \$163. Account to be posted.
 - x. There are an additional 8 not discussed that are making payments.
- d. Insurance – too short a time period to get a quote from others. Motion by Dan, 2nd by Dale authorizing Todd to sign insurance agreement with EMC Insurance Company.

15. Visitors: Alice Rockwell, Jerry Benson (partial attendance), Jerry Gow (partial attendance)

16. Motion for adjournment – by David, 2nd by Jason. Unanimously approved.